

## **IB Personal Assistant Syllabus**

### **General Studies**

- Cultural Heritage.
- Indian National Movement.
- About India.
- History– India & World.
- Geography – India & World.
- Indian Constitution.
- Economy
- Indian Polity & Governance.
- Space & IT.
- General Science.
- Science & Technology etc.

### **Numerical Ability**

- Number System.
- Data Sufficiency.
- Decimal & Fractions.
- Simplification.
- Percentages
- Time and Work
- Profit and Loss
- Time and Distance
- Problems on Ages
- Ratio and Proportions
- Average
- HCF & LCM.
- Mixtures & Allegations.
- Simple & Compound Interest
- Data Interpretation etc

### **Reasoning**

- Analogies.
- Problem Solving.
- Spatial Orientation.
- Visual Memory.
- Analysis.
- Ranking.
- Decision Making.
- Space Visualization.
- Coding and Decoding.
- Figural Classification.
- Relationship Concepts.
- Arithmetical Reasoning.

- Arithmetic Number Series.
- Statement Conclusion etc.