



WESTERN COALFIELDS LIMITED
(A Government of India Undertaking)
PERSONNEL & INDUSTRIAL RELATIONS DEPARTMENT
Regd. Office: 'Coal Estate', Civil Lines, Nagpur – 440 001.



CIN: U10100MH1975G01018626, Website: westerncoal.in

Ref No. WCL/IR/MP/RECRUITMENT/2022-23/ 2445

Date: - 19.01.2023

**Employment Notification for the post of Mining Sirdar in Technical & Supervisory Grade 'C'
and Surveyor (Mining) in Technical & Supervisory Grade 'B'**

Western Coalfields Limited (WCL), a subsidiary company of Coal India Limited (a Maharatna Company of Govt. of India) is a major contributor to fulfil the energy requirement of the Nation. We operate highly mechanized Opencast and Under Ground Coal Mines spread over Madhya Pradesh and Maharashtra.

WCL invites application from Indian nationals possessing minimum qualifications required for regular appointment to the post of Mining Sirdar in Technical & Supervisory Grade-'C' & Surveyor (Mining) in Technical & Supervisory Grade 'B' in its Under Ground (UG) and Opencast (OC) Mines in Areas situated in the State of Madhya Pradesh and Maharashtra.

(1) Positions/ Minimum Qualification/ Vacancies:

The Positions, Minimum Qualifications required and the Vacancy are given in Table 01.

Table 01: Table showing Positions, Minimum Qualifications, and Vacancy:

Sr. No.	POST	Minimum Qualification	UR	EWS	OBC (NCL)	SC	ST	Total
1	Mining Sirdar in Technical & Supervisory Grade-C	a) Matriculation or equivalent from recognized Board of examination. b) Valid Mining Sirdar Certificate of Competency issued by Director General of Mines Safety (DGMS). OR i. Diploma in Mining Engineering ii. Valid Overman Certificate of Competency issued by DGMS. c) Valid Gas Testing Certificate issued by DGMS. d) Valid First Aid Certificate.	43	11	29	16	08	107
2	Surveyor (Mining) in Technical & Supervisory Grade-B	i. a) Matriculation and b) Surveyor's Certificate of Competency issued by DGMS. OR ii. a) Diploma in Mining & Mine Surveying and b) Surveyor's Certificate of Competency issued by DGMS.	12	03	07	04	02	28

[UR = Unreserved, EWS= Economically Weaker Section, SC= Scheduled Caste, ST= Scheduled Tribe, OBC (NCL) = Other Backward Class (Non-Creamy Layer)]

Note:-

1. Presidential Directives and Government guidelines on Reservation to SC/ST/OBC (NCL)/ PWD/ Ex-Servicemen/EWS shall be followed.
2. The number of vacancies shown above are tentative and may increase or decrease at the discretion of WCL management.
3. The post of Surveyor (Mining) is identified for PWD(OA). Physical requirements S.ST.W.L.MF.SE.RW.C. [PWD (OA) = Person With Disabilities (One arms affected (R or L) – (a) impaired research (b) weakness of grip (c) ataxie).]
4. The date for determining the eligibility/suitability of a candidate for the post shall be the date of Notification i.e. 19.01.2023.
5. Candidates possessing higher qualification in the respective discipline /higher statutory competency certificate are also eligible to apply.
6. Candidates possessing restricted Competency Certificates are not eligible.
7. First Aid certificates should be issued by the centers approved by DGMS.

(2) Probation Period and Pay:

I) Mining Sirdar

Candidates selected will be inducted as Mining Sirdar in Technical and Supervisory Grade 'C' in the initial Basic pay of Rs. 31,852.56 per month. Besides basic pay they will be eligible for DA and other allowances and facilities as per the National Coal Wage Agreement-X (due for revision). They will be on probation for a period of six (06) months from the date of joining. After successful completion of probation period, they will be confirmed in Technical and Supervisory Grade-C.

II) Surveyor (Mining)

Candidates selected will be inducted as Surveyor (Mining) in Technical and Supervisory Grade-B in the initial basic pay of Rs. 34,391.65 per month. Besides basic pay they will be eligible for DA and other allowances and facilities as per the National Coal Wage Agreement- X (due for revision). They will be on probation for a period of six (06) months from the date of joining. After successful completion of probation period, they will be confirmed in Technical and Supervisory Grade-B.

(3) Minimum & Upper-Age Limit:

- i. The age of the applicant should not be less than 18 years & the Upper-age Limit will be 30 years as on the date of Notification i.e. 19.01.2023.
- ii. The Upper-age limit will be relaxed by 5 years for SC/ST candidates and 3 years for OBC (Non-Creamy Layer) candidates. The Upper-age limit for candidates who had originally been domiciled in the state of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 & For Ex- Servicemen/ PWD, age relaxation is applicable as prescribed by Government of India Order issued from time to time. Upper-age limit is not applicable for employees of WCL, CIL and other Subsidiaries of CIL. **The Date of Birth as recorded in the Matriculation/ SSC/ High School/ Equivalent Examination certificates or Birth Certificate issued by State Authority only will be accepted.** No subsequent request for change in Date of Birth will be entertained.

(4) Selection Process:

- i. The selection will be based on the marks obtained by the candidate in the written test. The mode, venue and date of the test shall be communicated to the candidates through WCL website.
- ii. The written test will be of 100 questions of Maximum 100 marks, each question will carry 01 mark. The duration of the test shall be of 90 minutes. The test will comprise of multiple choice questions with four options of which one option will be the correct answer. There will be no negative marking for wrong response. If the written test is conducted in offline mode, Question booklet (in Hindi and English) will be provided along with an OMR sheet, at the start of the examination. Instructions (in Hindi & English) for candidates will be given on the question booklet. The written test will comprise of questions related to statutory provisions, other information relevant to the respective competency certificates, general awareness, mental ability etc. In case, the test is conducted in online mode then separate guidelines shall be communicated to the candidates through WCL website.
- iii. Maximum marks of the written examination and pass marks for respective category of candidates shall be as below.

Sr. No.	Posts	Maximum Marks	Category of Candidates	Pass Marks
1	Mining Sirdar in Technical & Supervisory Grade-C	100	UR & EWS OBC(NCL) SC/ST	50 Marks 45 Marks 40 Marks
2	Surveyor (Mining) in Technical & Supervisory Grade-B	100	UR & EWS OBC(NCL) SC/ST	50 Marks 45 Marks 40 Marks

- iv. Candidates will be allowed to appear in the written test on the basis of their declaration, regarding their eligibility, in the online application and on submission of the print out of the application filled online, duly affixed with recent passport size colour photograph and signature, along with Original Demand Draft and self-attested copy of uploaded documents which have to be sent by speed post. In case of non-receipt of application along with original Demand Draft (if applicable) as above, their candidature will not be considered. Scrutiny/ Verification of the applications with original documents/certificates of shortlisted candidates will be done after declaration of result of the test. Candidates shall be shortlisted on the basis of marks obtained in the written test. Such shortlisted candidates will be called for scrutiny/verification of documents/certificates as per merit in the respective category. The zone of consideration for scrutiny of documents shall be 3 times the number of vacancies in each of the category. The shortlisted candidates shall have to appear for scrutiny/verification along with a printed copy of the application uploaded, original certificates/documents as per the eligibility criteria notified in this advertisement. The date, time and venue for scrutiny/ verification will be notified in the official website of WCL. If the particulars mentioned in the application/documents regarding age, caste, educational/technical qualification, competency and other details do not match or are not found to be in conformity with the eligibility criteria mentioned in this notification, the candidature of such applicants shall not be considered for empanelment and their candidature shall stand rejected. The candidates, who do not appear for document scrutiny / verification before WCL Authorities on the dates of Scrutiny on the notified date, shall not be considered for final empanelment for appointment.
- v. After scrutiny/ verification of documents the 'Merit panel' of candidates on the basis of their marks in respective category will be published, in the order of marks scored, in the official website of WCL.

- vi. In case of a tie in marks obtained in the test, it will be resolved first on the basis of date of passing of Mining Sirdar/Overman/Higher Competency Certificate or Surveyor (Mining) Competency certificate as the case may be. The candidate who has passed the Competency certificate earlier, shall be placed above the candidate who has passed the Competency certificate subsequently in the empanelment. If there is a tie again, then the Date of Birth (elder being the first) and then by alphabetic order of their first name as appearing in the Matriculation certificate will be considered for deciding the merit position.
- vii. Provisional offer of appointment will be issued to the selected candidates in accordance with their relative merit position and with due consideration of the reservation of posts to the reserved category candidates against vacancies.
- viii. If it is found during the Scrutiny/ Verification, or even after that during the probation period, or even during the course of employment, that the candidate has not fulfilled the criteria of eligibility in any respect, his/her candidature will be cancelled, and appropriate action will be initiated against him.

(5) Application / Examination Fee:

Candidates will have to submit a Demand Draft issued by a Nationalised Bank in favour of **Western Coalfields Limited, Nagpur** as under: -

Unreserved (UR)/OBC-Non Creamy Layer/EWS	D.D. of Rs. 1180/- (Rupees One Thousand One Hundred Eighty Only) (Rs. 1000/- plus applicable GST Rs. 180/- totaling Rs. 1180/-)
SC/ST/PWD/ESM/Departmental Candidates	Nil

- Note 1: Applications of candidates from Unreserved (UR)/OBC-Non Creamy Layer/EWS category without the prescribed Fees (Demand Draft) will not be entertained and summarily rejected. No representation against such rejection would be entertained.
- Note 2: Application Fee is non-refundable under any circumstances.
- Note 3: Any tax or Bank charges other than the application fees as prescribed above will be borne by the candidates.
- Note 4: Application Fees is only acceptable through Demand Draft in favour of **Western Coalfields Limited, Nagpur**. There will be no other mode of payment of application fees. WCL will not be responsible, in case a candidate deposits the fees by any other mode.

(6) General Instructions for Candidates:

- 1) Before submitting the application, the candidate must ensure that he fulfills all the eligibility and other norms mentioned in the advertisement. The candidate may check the information such as Name, date of birth, caste, category, personal email-id, Aadhar Number, Address for correspondence with PIN code etc. furnished in the application form before finally submitting the application, as no request for any correction will be entertained later.
- 2) Candidates are advised to submit only one application and in case the candidate submits multiple applications, then such applications are liable to be rejected, for which only the candidate will be responsible. Hence the candidates are advised to be careful and ensure correct and complete details are mentioned in the application and all requisite documents are also enclosed with it before finally submitting the application in the portal.
- 3) The decision of WCL management regarding eligibility criteria, acceptance or rejection of applications, mode of selection to the post etc. shall be final and binding on all candidates. Mere fulfilling of required qualification and job requirements will not vest any right on candidates for being called for test / document verification / empanelment or selection. No correspondence will be entertained from the candidates found ineligible and not called for the written test / documents verification.

- 4) Mere submission of application and issuance of Admit Card to a candidate will not imply that his/ her candidature has been cleared by WCL. The candidature shall remain provisional till such time WCL verifies the eligibility conditions with the original documents after the candidate qualifies in the written test and confirms appointment.
- 5) No relaxation in the educational & technical qualifications prescribed in Table 01, is admissible for any category of candidate.
- 6) Wherever CGPA/OGPA/DGPA is awarded, equivalent percentage of marks must be indicated in the application form as per the norms adopted by Board and documentary proof of such norms/valid certificate as on date of notification should be enclosed with the application.
- 7) Minimum qualification acquired through distance learning/ part-time or equivalent qualification shall not be considered.
- 8) Candidates should carefully fill up their category (General/EWS/SC/ST/OBC(NCL)/Ex-Servicemen etc.) in the Application form. Candidates should also upload valid caste/category certificate along with the online application. If no caste/category certificate is uploaded with the application, then the candidate shall be considered as general candidate only. No request for change of category shall be allowed at later stage of selection process.
- 9) Vacancies reserved for OBC category are available only to OBC candidates belonging to Non-Creamy Layer (NCL) category. Candidates applying against vacancies reserved for OBC should note that they are required to upload a valid caste certificate and valid non-creamy layer certificate along with the Application and also submit the same at the time of document verification in support of their belonging to OBC community in the central list of OBC issued by Govt. of India, in the prescribed format for this purpose. The OBC (NCL) certificate issued for educational purpose will not be considered. Candidates of OBC category who do not belong to non-creamy layer category may apply for the post as General category candidate.
- 10) The Caste Certificate/EWS certificate/category certificate submitted by the candidate will be verified from the issuing Authority. The candidature will be cancelled if any of the certificates/qualification submitted by the candidate are not found satisfactory/genuine at any stage of selection process.
- 11) EWS/SC/ ST/ OBC (NCL)/ Ex-Servicemen certificates issued by Competent Authority should either be in Hindi or English.
- 12) Ex-servicemen must be discharged from Army as on the date of Notification i.e., 19.01.2023
- 13) At any stage of recruitment or later, if a candidate is found guilty of any misconduct such as:
 - (a) Indulge in impersonation; or
 - (b) Resorting to any irregular means in connection to his/ her candidature during selection process; or
 - (c) Using undue influence for his candidature by any means; or
 - (d) Submitting false certificates/ documents or suppressing any information at any stage; or Giving wrong information regarding his/her category (EWS/SC/ST/OBC(NCL)/Ex-Serviceman), while appearing in the examination or thereafter; his/ her candidature will be summarily rejected and/or will be terminated from service, apart from initiating any other action or taking legal recourse as deemed fit.

- 14) All correspondences with the candidates shall be done through Official WCL Website/ Email/ Postal Mode/ Speed Post/ Registered Post and all general information shall be provided through WCL website. However, admit card will be provided only through official website/recruitment portal and the candidates will have to download the admit card. The responsibility of receiving, downloading, and printing of application form, Admit Card and other information shall be of candidates. WCL will not be responsible for any loss of document due to invalid/ wrong/ incomplete contact details provided by the candidate or for delay/ non-receipt of information.
- 15) Candidates are advised to apply much before the closing date for submission of Application mentioned in this advertisement to avoid last minute network congestion.
- 16) WCL will not bear any liability on account of service bond/ salary/ leave salary/ pension contribution, etc, if any, of previous employment of any candidate already working in Central Govt./ State Govt./ Autonomous Body/ Public Sector Undertaking.
- 17) Candidates employed in Govt. / Semi Govt. / Public Sector Undertaking/ Autonomous Bodies are required to produce 'No Objection Certificate' along with the application and produce relieving order from the Organization in the event of selection, at the time of reporting for joining.
- 18) Selected candidates may be posted in any UG Mines or OC Mines of any Area of WCL and are liable to be transferred to any Area of WCL any time during their service as may be required. The request of appointed candidates for transfer to other subsidiaries of CIL will not be considered in any case.
- 19) Appointment of selected candidates will be subject to they being found fit in the Initial Medical Examination as per the laid down medical standards of the Company.
- 20) Selection of candidate shall be provisional, subject to verification of documents relating to eligibility criteria, character, antecedents and other documents submitted by the candidate and is also subject to his/ her meeting other requirements applicable for appointment under the rules of WCL.
- 21) The mode & date of examination and other details will be subsequently informed. Candidates will have to appear at the Centre/ Venue allotted to them by WCL for the test at their own expense.
- 22) Only SC/ ST candidates called for written examination will be reimbursed up to 2nd Class Non-AC fare as per rules, on submission of claim along with railway receipt / bus receipt ticket for the shortest route.
- 23) WCL management reserves the right to modify/ alter/ restrict/ enlarge/ cancel the recruitment process, and revise the number of vacancies, at its discretion without assigning any reasons whatsoever. The decision of the WCL management will be final and no appeal will be entertained in this regard.
- 24) All future communication/ information regarding this recruitment will be made available on WCL website. Candidates are advised to check/ visit WCL website (www.westerncoal.in) regularly for further updates.
- 25) Management reserves the right to modify the number of vacancies or any other conditions as per requirement of the company.
- 26) Jurisdiction of court for any dispute will be at Nagpur.

(7) How to Apply:

- a) Candidates are advised to go through the complete advertisement carefully for assessing his/her eligibility in accordance with the qualifications and other norms of Age and caste/category etc. Before submitting the application form, the candidate will ensure his eligibility as on the date of notification.
- b) Candidates belonging to EWS/ SC/ ST/ OBC/ Ex-Servicemen should submit self-attested copies of valid certificates issued by the Competent Authority to that effect along with the application. OBC candidates are required to submit latest Other Backward Class certificate (Non- Creamy Layer) in the format as applicable for Central Government posts.

Steps to Fill Registration Form

Follow the steps as mentioned below to complete the Exam Registration process.

Step 1: Visit the official website of WCL i.e. <http://westerncoal.in/>

Step 2: On the homepage, click on Recruitment >> Online Application for post of Mining Sirdar in Technical & Supervisory Grade C and Surveyor (Mining) in Technical & Supervisory Grade- B.

Step 3: Click on "NEW REGISTRATION"

Step 4: Enter your Email ID and Mobile Number to register yourself. The Email ID will be the Username & Mobile No. will be the Password.

Step 5: Login with username and password and fill in the requisite details in the application form.

Step 6: Upload required scanned documents, coloured passport size photograph in "jpeg" format and scanned signature in "jpeg" format as required in the application form.

Step 7: Candidates are required to fill Demand Draft No., date of issue, amount, issuing bank and Issuing Branch in the application for Application fee of Rs. 1180/- (including GST) and uploading of copy of Demand Draft as proof.

Step 8: Check all the details and click on "Submit".

Step 9: Download/print a copy of the application form and uploaded documents for future reference/requirement of the candidate.

Step 10: Take a printout of the application and enclose relevant documents as given below along with **Original Demand Draft** for submission through **Speed Post only** to **General Manager (P/IR), Industrial Relations Department, Coal Estate, Civil Lines, Nagpur – 440001:** -

- i. Downloaded application form duly signed in original in which a self-attested latest passport size colour photograph duly affixed.
- ii. Self-attested copy of date of birth certificate/ Matriculation certificate in which the candidate's Date of Birth is mentioned.
- iii. Self-attested copy of Higher Secondary certificate (10+2).
- iv. Self-attested copy of valid Mining Sirdar Competency Certificate/valid Gas testing certificate/valid First Aid certificate (Only For candidates applying for the post of Mining Sirdar)
- v. Self-attested copy of valid Surveyor Competency Certificate (Only For candidates applying for the post of Surveyor (Mining))
- vi. Self-attested copy of Diploma in Mining and Mine Surveying/Degree in Mining Engineering/other technical qualification if any.
- vii. Self-attested copy of all Marks sheet of Diploma / Degree. Self-attested copy of higher qualification, if any.
- viii. Self-attested copy of valid Caste certificate.
- ix. Self-attested copy of valid EWS / Ex-Servicemen certificate as applicable.
- x. Original Demand Draft for Application /Examination Fee.
- xi. NOC in case the candidate is employed in any other Government organization.
- xii. Self-attested copy of ID card issued by concerned Department in which NEIS No. is mentioned is required if candidate is employed in CIL or in any of its subsidiaries.

- v. Self-attested copy of valid Surveyor Competency Certificate (Only For candidates applying for the post of Surveyor (Mining))
- vi. Self-attested copy of Diploma in Mining and Mine Surveying/Degree in Mining Engineering/other technical qualification if any.
- vii. Self-attested copy of all Marks sheet of Diploma / Degree. Self-attested copy of higher qualification, if any.
- viii. Self-attested copy of valid Caste certificate.
- ix. Self-attested copy of valid EWS / Ex-Servicemen certificate as applicable.
- x. Original Demand Draft for Application /Examination Fee.
- xi. NOC in case the candidate is employed in any other Government organization.
- xii. Self-attested copy of ID card issued by concerned Department in which NEIS No. is mentioned is required if candidate is employed in CIL or in any of its subsidiaries.

Step 11: Please note that a copy of the application form and uploaded documents should be kept by the candidates for reference and produce at the time of document verification/scrutiny along with all required original documents as stated above.

Only those applications which are submitted through the recruitment portal and copy of the same along with required original Demand Draft and other relevant documents received in the office of General Manager (P/IR), WCL through speed post shall only be considered. Incomplete applications or applications received after the due date/time will be rejected.

(07) Important Dates:

Start date of Online Application form submission	21.01.2023 (10:00 AM)
Closing date for Online Application form submission	10.02.2023 (5:00 PM)
Last date of receipt of Application through Speed post at WCL	20.02.2023 (5.00 PM)
Tentative date of downloading the admit card	Will be intimated through official website
Tentative date of Test and mode of test	Will be intimated through official website
Tentative date of declaration of results	Will be intimated through official website
Display of answer keys	Will be intimated through official website
Objection Management Window	Will be intimated through official website

Note: - Candidates may regularly visit the WCL website for any updates.

Contact for any clarification: Office Hours- 10:00 AM to 5:00 PM (Monday to Friday)
 Excluding Lunch hours (01:30 PM to 02:00 PM)
 10:00 AM to 01:30 PM (Saturday)
 Office shall remain closed on Sunday and holidays
 Landline Phone numbers: 0712-2510439 / 0712-2510123


 General Manager (P/IR)
 Western Coalfields Limited