

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PANIPAT

EMPLOYMENT ADVERTISEMENT

Applications are invited from eligible candidates to fill **06 posts of Peon/Additional Peon/Chowkidar/Waterman etc. (General-04, SC-01, BC-A-01)**, purely temporary but on regular basis in the pay matrix of R's.16900-53500/- Denotes Level for Group D, plus other usual allowance as admissible to Haryana Government Employees from time to time. The number of vacancies may be increased or decreased due to creation or withdrawal of courts or otherwise during the selection process. No intimation in this regard will be issued separately.

The selection for the aforesaid posts shall be made strictly in accordance with amended Rule 7 of the Haryana Subordinate Courts Establishment (Recruitment & General Conditions of Service) Rules, 1997.

Reservation policy as enforced at the time of selection would be considered and applicable; provided that no candidate of reserve category is available, then appointment would be made from general category.

The candidates, who are having below mentioned qualification may submit their applications for the abovesaid post, in the office of District and Sessions Judge, Judicial Court Complex, District Courts, G.T. Road, Panipat, either by hand or by post.

1. EDUCATION QUALIFICATION:

The candidates who have passed **middle standard examination** and possess knowledge of Hindi/Punjabi.

2. AGE LIMIT:

No person shall be recruited to the service by direct appointment, if he/she is less than 18 years or is more than 42 years of age as on 01.01.2023. Upper age limit is relaxable as per instructions of Hon'ble High Court and as prescribed by the Haryana Government from time to time.

3. **LAST DATE:**

The Last date for receipt of the applications shall be **03.03.2023** upto **5:00 P.M.** No application received thereafter shall be entertained in any case. Delay on the part of postal authorities shall not be a ground for entertaining the applications received after due date.

4. **DATE AND PLACE OF INTERVIEW:**

Interview for the above said posts shall be held as per alphabetical orders of the names of the candidates as per the schedule given below:-

Date	Day	Reporting Time	Interview start from	Alphabets
13.03.2023	Monday	11:00 A.M.	01:30 P.M.	A, B, C, D, E, F
14.03.2023	Tuesday	11:00 A.M.	01:30 P.M.	G, H, I, J, K, L ¹
15.03.2023	Wednesday	11:00 A.M.	01:30 P.M.	M, N, O, P, Q
16.03.2023	Thursday	11:00 A.M.	01:30 P.M.	R, T, U, V
17.03.2023	Friday	11:00 A.M.	01:30 P.M.	S, W, X, Y, Z
18.03.2023	Saturday	11:00 A.M.	01:30 P.M.	Candidates sponsored by Employment Exchange and Zila Sainik Board

Candidates shall report in **Judicial Court Complex, District Courts, G.T. Road, Panipat**, for marking their attendance and Interview as per above schedule. The candidates shall also **bring their original documents/testimonials at the time of interview**, failing which they shall not be allowed for interview.

Detailed interview schedule alongwith list showing the roll numbers of eligible candidates will be uploaded on the **website of District Courts, Panipat** well before commencing of the interview, however, no separate call letters for interview will be sent/issued to the eligible candidates.

5. Application on plain paper as per proforma attached, with recent photograph of candidate affixed thereon containing full particulars i.e. Name, Father's/Husband's Name, Date of Birth, Sex, Educational Qualification, Category, Permanent address,

present postal address, Nationality, Contact Number, E-mail Id, experience if any, along with attested copy of relevant certificates besides two self-addressed properly stamped envelopes should reach the office of District and Sessions Judge, Judicial Court Complex, District Courts, G.T. Road, Panipat, either by registered post or by hand well before the closing date i.e. **03.03.2023 by 05:00 P.M.**

6. Only hard copies of applications alongwith requisite testimonials are required to be submitted either in person or through registered post. No application/bio-data received through e-mail would be entertained/accepted in any manner.


7. The incomplete applications, such as without name of post applied for, category which the candidates belongs, date of birth, educational qualification and filed without photograph, envelopes and attested copies of relevant certificates, testimonials and received after due date or before the date of advertisement, shall be rejected out-rightly without any intimation to the candidates. However, rejection list would be uploaded on the website of this office i.e. <https://districts.ecourts.gov.in/panipat> .

8. No correspondence whatsoever shall be entertained in respect of incomplete applications or those which are received in this office after due date or before the date of advertisement.

9. Candidates working in Government Department, Semi Government, any Corporation or any Boards are required to apply through proper channel.

10. No TA/DA is admissible to any candidates appearing in the test/interview for the post mentioned above.

11. Candidates are advised to visit official website i.e. <https://districts.ecourts.gov.in/panipat> regularly, for latest updates with regard to selection process.


(Sudesh Kumar Sharma),
District & Sessions Judge,
Panipat.

7/2/23

To

The District & Sessions Judge,
Panipat.

Affix here
Photograph

**Subject: Application for the post of Peon/Additional Peon/Chowkidar/
Waterman etc.**

BIO-DATA

Name of the Candidate : _____

Father/Husband's Name : _____

Date of Birth : _____

Sex : _____

Educational Qualification : _____

Permanent Address : _____

Correspondence Address : _____

Category : _____

Nationality : _____

Mobile Number : _____

E-mail ID : _____

Experience, if any : _____

Yours faithfully,

(Signature of applicant).